



# VACANCY

Fouriesburg Area, Free State

## HOTEL DUTY MANAGER

### Key Responsibilities:

- Supervise daily operations across the hotel and restaurant
- Manage front-of-house, guest check-ins/outs, and reservations
- Oversee restaurant service, ensuring quality and efficiency
- Lead and support staff on shift, including scheduling and supervision
- Handle guest queries, complaints, and special requests professionally
- Ensure high standards of cleanliness, presentation, and service
- Assist with stock control, cash-ups, and basic administration
- Support the General Manager in overall operations

### Requirements:

- Previous experience in hospitality (hotel and/or restaurant environment)
- Strong leadership and customer service skills
- Ability to work under pressure and manage multiple departments
- Good organisational and problem-solving abilities
- Willingness to work shifts, weekends, and public holidays
- Hands-on, reliable, and well-presented
- Knowledge of Semper POS systems and booking platforms (advantageous)
- Valid driver's license

Stable, full-time position available, accomodation will be provided.



*Competitive salary (experience-related)*

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